



DELEGATION OF THE EUROPEAN UNION
TO THE REPUBLIC OF MOLDOVA

Head of Delegation

Chisinau,
Ares(2022)

**NOTE FOR THE ATTENTION OF TO THE AMBASSADORS OF THE EU MEMBER STATES TO THE
REPUBLIC OF MOLDOVA**

Subject: Call for proposals to nominate candidates for seconded personnel within the EU Border Assistance Mission to the Republic of Moldova and Ukraine (EUBAM)

Your Excellencies,

I have the pleasure to inform you that the EU will continue to support the EUBAM mission, our joint flagship border management programme working along the border segment between the Republic of Moldova and Ukraine.

To continue building on its results, I am inviting all EU member states to participate to the nomination of seconded positions available within EUBAM, in accordance with the job profiles in attachment.

I would be most grateful if you could ensure wide circulation of this call among the competent authorities (Customs, Police and/or Border Police/Guards) in your member state.

You will find here below all the necessary information on positions available as well as on the process and necessary points of contact to enable a fruitful recruitment process amongst the best EU experts EUBAM could benefit from.

For any additional request for information you would like to obtain, you may refer to Sophie Dagand, sophie.dagand@eeas.europa.eu, the Security Programme Manager within the EU Delegation.

Precisions for this call for contributions:

The experts shall be seconded by EU member states' mandated bodies to work for a definite period.

The posts available are as follows (see annex, for full job descriptions):

1. Head of Field Office (in Ukraine)
2. Media and Communication Officer (in Ukraine)
3. Planning, Analysis & Coordination Expert, Customs or Border Guard/Police, Planning, Analysis and Co-ordination Office (in Ukraine)
4. Crime Investigation Analyst, Customs or Border Guard/Police, (in Republic of Moldova or Ukraine)
5. Customs Crime Expert, Customs (in Republic of Moldova)
6. Cross-border Crime Expert, Border Guard/Police (in Ukraine)
7. Border Control & Border Management Expert, Border Guard/Police (in Republic of Moldova)
8. Customs Advisor/Officer-in-Charge of Transnistrian Settlement Team, Customs (in Republic of Moldova)
9. Customs Expert, Transnistrian Settlement Team, Customs (in Republic of Moldova)
10. Border Control Expert, Border Guard/Police (in Republic of Moldova or Ukraine)
11. Customs Control Expert, Customs (in Republic of Moldova or Ukraine)
12. Risk Analysis Expert, Border Guard/Police (in Republic of Moldova or Ukraine)
13. Risk Analysis Expert, Customs (in Republic of Moldova or Ukraine)
14. Mobile Units Expert, Border Guard/Police (in Republic of Moldova or Ukraine)
15. Mobile Units Expert, Customs (in Republic of Moldova or Ukraine)
16. Sea Port / Airport Expert, Customs (in Republic of Moldova or Ukraine)

Applications for seconded posts should be e-mailed together with a **Selection Criteria Form** (see Annex III: Selection Criteria Form) and **detailed Curriculum Vitae (CV)** in English (see Annex IV: CV template) indicating no more than two posts the applicant wishes to apply for.

Nominees are required to fully complete their CVs, starting with their present position and list in reverse order all employments they have held, disclosing all relevant information as regards their specific skills, job duties, achievements, and changes of positions within the employment terms with their corresponding services/agencies.

Nominees shall indicate in a **cover note** what post(s) they are applying for, whether their national administrations would accept the secondment and whether they would accept to be considered for a different post within the Mission.

Applications shall be sent through the relevant national administrations of the EU Member States directly to the EU Border Assistance Mission to the Republic of Moldova and Ukraine to: **secondment@eubam.org** with reference '**Application for a seconded post in EUBAM**'.

Female nominees are highly encouraged to apply.

Applications shall be received no later than 10 March 2022 (23:59 Odesa time).

IMPORTANT: For the year of 2022 two new mandatory requirements have been introduced as regards new seconded personnel joining the Mission, namely: all seconded personnel upon arrival to EUBAM HQ in Odesa, Ukraine are required to possess:

- a. **valid COVID-19 vaccination certificate**
- b. **completed IOM Annual Medical Examination Form¹** (see Annex V: AME Form), in order to be authorised to drive EUBAM/IOM duty vehicles as envisaged by their respective job descriptions

Short-listed nominees only may expect to be contacted for further information and/or interview.

I am thanking you in advance for your continuous support in contributing to EUBAM's mandate.

Yours sincerely,

[e-signed]

Jānis Mažeiks
Ambassador

**Copy: CIVCOM
Sophie Dagand**

Annexes:

1. Job descriptions of seconded posts
2. International requirements for seconded personnel
3. Selection criteria form
4. Curriculum vitae template
5. IOM Annual Medical Examination Form

¹ In line with EUBAM Memorandum of Understanding, IOM is the Implementing Partner responsible for administrative, contractual, financial, logistics as well as safety and security issues. As per IOM regulations medical examination for personnel driving EUBAM/IOM duty vehicle is mandatory. Further clarifications on completion of IOM AME form can be obtained by addressing relevant queries directly to vacancies_ukraine@eubam.org